



A/V Setup List

Dan will work with your A/V team to ensure his keynote looks and sounds amazing!

1. **Laptop.** Dan prefers to present using his own PC laptop which already has all of his audio and video clips pre-loaded. He just needs you to provide the HDMI hook-up. Or, he can provide his slides in PPT format along with all associated audio and video files to be presented on your laptop. An internet connection is NOT required.
2. **Sound.** Dan's presentations contain sound clips. Sound is typically plugged in through the headphone jack of his laptop. A sound check before the speech is strongly recommended.
3. **Microphone.** Dan requires the ability to move around the stage, so a wireless microphone is critical. Lavalier, headset, or countryman microphones all work well, with a wireless handheld being acceptable but less desirable.
4. **Confidence Monitor.** Dan strongly prefers to see his slides while facing forward. Viewing the next slide is optional. A countdown timer is preferred but not required.
5. **Slide Advancer ("Clicker").** Dan can use his own or one provided by your team.